



Green University of Bangladesh (GUB)

GUB Code of Conduct for the Students

Draft Date: 21 June 2013

Table of Contents

1. PREAMBLE	3
2. GENERAL PRINCIPLES	4
3. RULES OF CONDUCT	4
4. ACADEMIC OFFENCES	7
5. EXAMINATION OFFENCES	8
6. CONDUCT OFFENCES	9
7. PERSONAL OFFENCES	9
8. OFFENCES INVOLVING PROPERTY	11
9. MISCELLANEOUS OFFENCES	11
10. PARTIES TO OFFENCES	12
11. DISCIPLINARY SECTIONS FOR VARIOUS VIOLATIONS	12
12. DISCIPLINARY COMMITTEE	14
13. DISCIPLINARY PROCEDURE	14
14. APPEALS	15



Green University of Bangladesh (GUB)

GUB Code of Conduct for the Students

1. PREAMBLE

- 1.1. Green University of Bangladesh (GUB) has established to foster the national development process through the creation of an excellent institution for higher education that is responsive to society's needs and is able to develop creative leaders and can actively contribute to learning, understanding and creation of new knowledge. The goal of the university is to provide an excellent broad based education with a focus on professional development for the students with a view to equip them with the knowledge and skills necessary for leading the country in its quest for development. A congenial learning environment is essential for attaining the mission and goal of the University. Green University of Bangladesh strives to make the campus community a place of study and work, where people are treated with respect and courtesy. All people including the students working at or attending Green University of Bangladesh are responsible for the creation and maintenance of such an environment. The Regulations of Students Code of Conduct, among other regulations, have been adopted and will be implemented by Green University of Bangladesh to create, maintain and promote the environment conducive to learning, understanding and creation of new knowledge.
- 1.2. Green University of Bangladesh wants to promote understanding among different members of its broader community through a commitment to mutual learning, mutual enjoyment of each other's company, and respect for others. Green University of Bangladesh believes that the students are an integral part of this community and they should honor the rights and privileges of all the community members and take responsibility for their actions. The Regulations of Students Code of Conduct are guidelines to direct the behavior of the students and to ensure the basic rights of individual members for the benefit of the students and the community as a whole. It should, however, be understood that it is not possible to incorporate all actions which are not permissible, and therefore, the actions listed in the Regulations are not exhaustive.
- 1.3. Green University of Bangladesh expects the students to fully understand their responsibilities as a community member and to avoid jeopardizing their relationship with the University. They assume the obligation to observe the Regulations of Students Code of Conduct and to participate in proceedings for breach of conduct if asked to do so by a university official.
- 1.4. The Regulations of Students Code of Conduct will be available to the students and all other member of the University community so that they are fully and clearly aware of all the provisions, procedures and measures of the Regulations.

Disciplinary processes as outlined in this booklet shall be initiated for violations of the Regulations and sanctions will commensurate with seriousness of the offence which include suspension or in extreme cases, expulsion of the student from the Green University of Bangladesh.

2. GENERAL PRINCIPLES

- 2.1. Upon admission to Green University of Bangladesh, the students are expected to accept the mission and goal of the university and assume the responsibilities for maintaining an atmosphere conducive to the education and scholarship by respecting the personal safety and individual rights of all in the university community, by conducting themselves in accordance with accepted standards of social behavior, and abiding by the regulations of the University and the laws of the country, while in the University premises.
- 2.2. They also subject themselves to the following principles:
 - 2.2.1 All the people have certain human rights and no student of Green University of Bangladesh may violate, ignore or break the rights.
 - 2.2.2 A student of Green University of Bangladesh is a part of the university community. This community includes the students, faculty members and the administrative staffs. The relationship within the community should be based on mutual trust and respect, honesty and integrity. Every member of the community is expected to promote understanding and friendship.
 - 2.2.3 All efforts should be made by the students to maintain excellent academic environment within the University.
 - 2.2.4 The students should make the best use of their time to achieve the most within their limited time.

3. RULES OF CONDUCT

- 3.1. Disruption

No person shall cause by action, threat or otherwise, a disturbance that the member knows may obstruct any activity organized by the Green University of Bangladesh or by any of its divisions, or the right of another member or members to carry on their legitimate activities, to speak or to associate with others.
- 3.1.1. Interfering with, obstructing or disrupting:
 - a. the University activities. This includes all normal university activities, such as, teaching, research, recreation, meeting, public events and disciplinary proceedings.
 - b. the freedom of expression and movement of students or other members of the university community and their guests.
- 3.1.2. Interfering with, obstructing or disrupting police or fire responses. Tampering with, impairing, disabling or misusing fire protection systems, such as, fire or smoke detectors, fire extinguishers, sprinklers or alarms or exit signs. Failing to evacuate during a fire alarm.

- 3.1.3. Failing to comply with the direction of university officials who are performing their duties. This includes, but is not limited to, requests to present identification.
- 3.2. Unauthorized Entry or Presence
No person should enter the University premises with intent to damage or destroy the premises of Green University of Bangladesh, or to enter the premises in order to damage, destroy or steal any property in the premises of the University that is not his or her own, or without just cause knowingly enter or remain in or on any such premises.
- 3.3. Unauthorized use of any kind official facilities, equipment or any other services provided by the Green University of Bangladesh
- 3.3.1. No person shall knowingly use any facility, equipment or service of Green University of Bangladesh contrary to the expressed instruction of a person or persons authorized to give such instruction, or without just cause.
- 3.3.2. No person shall knowingly gain access to or use Green University of Bangladesh's any computing or internal or external communication facility to which legitimate authorization has not been granted. No person shall use any such facility for any commercial, disruptive or unauthorized purpose.
- 3.3.3. Misuse of computer facilities and/or systems, including, but not limited to the following acts:
- a. Unauthorized use of a computer, file, password or account.
 - b. Dismantling or try to dismantle the computer
 - c. Disconnecting the peripherals from the computer
 - d. Sending objectionable messages through email, SMS or by any other means, accessing websites containing objectionable materials or downloading such files.
 - e. Attempt to degrade system performance or capacity.
 - f. Breach of computer security.
 - g. Abuse of communal resources (e.g. unauthorized batch programs).
 - h. Misappropriation of intellectual property or licensed software.
 - i. Invasion of privacy.
 - j. Harassments or threats.
- 3.3.4. No person shall willingly mutilate, misplace, or render inoperable any stored information, such as, books, documents, slides, film, data files or programs from a library, computer or other such information storage, processing or retrieval system.
- 3.3.5. No person shall use the University property for any illegal purpose.
- 3.4. Unauthorized Formation of Political Party
- 3.4.1. No person shall willingly form any kind of political party or its front organization or any political forum in the campus.
- 3.4.2. No person shall use the University premises for any kind of political demonstration or procession or movement.

- 3.4.3. No person shall willingly threaten any member of the University community to join any political party or to participate any of its activities.
- 3.4.4. No person shall use the University premises for extortion in the name of any political party or its front organization.
- 3.4.5. No person shall involve with any kind of religious extremist or terrorist organization or its front organization.
- 3.4.6. No person shall use the University premises for the publicity or promotion of any kind of political party or forum or its front organization.
- 3.5. Unauthorized Possessions or use of Firearms or Ammunition
- 3.5.1. No person shall possess or use any firearm or ammunition on the premises of Green University of Bangladesh. Possessing or using firearms, explosives, fireworks, incendiary device or other dangerous or illegal weapons is an offence. Only police officers and individuals with written permission from the respective authorities can possess weapons on the campus.
- 3.5.2. A harmless instrument designed to look like a firearm, explosive or dangerous weapon that is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of a firearm, explosive or dangerous weapon.
- 3.5.3. Student who is found guilty via a due-process procedure to have intentionally or recklessly used or possessed such weapons(s) in a way that would intimidate, harass, injure or otherwise interfere with the learning and working environment of the University, the minimum disciplinary sanction shall be suspension.
- 3.6. False Charges
No person shall knowingly or maliciously bring a false charge against any member of Green University of Bangladesh under these regulations.
- 3.7. Aiding in the Commission of an offence
No person shall counsel, procure, conspire with or aid a person in the commission of an offence defined in these regulations.
- 3.8. Refusal to Comply with Sanctions
Any person found to have committed an offence under the Regulations of Students Code of Conduct or violated any laws of the state or the Government refuse to comply with a sanction or sanctions imposed under the procedures of this Regulations.
- 3.9. Smoking
Green University of Bangladesh will maintain its premises as close to become smoke free as possible, In order to achieve this goal, understanding and patience of all the members of the community are required. Following are the guidelines one should follow:

- 3.9.1. Smoking is prohibited in all indoor locations of the University and in any other isdeclared as “Non-smokingZone” by the University authority.
- 3.9.2. Smoking will be allowed in only those areas, where there is a sign for “Smoking Zone”.

3.10. Drugs and Alcohol

- 3.10.1. Possessing, using, manufacturing, distributing or selling drugs, drug paraphernalia or alcoholic beverages in the Campus is a violation of the University policies. Green University of Bangladesh will try to maintain clean, healthy zone. In order to achieve this goal, understanding, patience and cooperation of all the members of the community are required. In the case of a student who is found guilty via a due process on procedure to have endangered the health, safety or welfare of an individual through the provision of alcohol or other drugs in violation of the laws of the government, the minimum disciplinary sanction shall be suspension.

Provided however, the disciplinary committee shall have the right to place in abeyance the disciplinary sanction of suspension against a guilty student, whenever deemed fit and proper. In cases where the sanction is kept in abeyance, the guilty student will be allowed to continue his studies without any break of study but shall remain under strict monitoring of Green University of Bangladesh Administration. The sanctions against the students earlier passed by the GUB Authority may be put into action again, if and when the GUB Administration feels necessary.

- 3.10.2. Following are the guidelines one should follow:
 - a. The selling or use of drugs should be immediately reported to the Administration of the University.
 - b. Any person trying to sell or purchase drugs within the University Campus should be handed over to the Administration of the University for further action.

4. ACADEMIC OFFENCES

- 4.1. It shall be an offence for a student knowingly:
 - 4.1.1. Forge or in any other way alter or falsify any document or evidence required for admission to Green University of Bangladesh. To utter, circulate or make use of any such forged, altered and falsified document, whether the record be in print or in electronic form, even if someone else made the changes.
 - 4.1.2. Use or possess an unauthorized aid or aids or obtain unauthorized assistance in any academic examination or test or in connection with any other form of academic work.
 - 4.1.3. To impersonate another person, or to have another person impersonate, at any academic examination or test or in connection with any other form of academic work.

- 4.1.4. To represent as one's own any idea or expression of an idea or work of another in any academic examination or term test or in connection with any form of academic work i.e. to commit plagiarism.
 - 4.1.5. To submit, without the knowledge and approval of the faculty member to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course or program of study in Green University of Bangladesh or elsewhere.
 - 4.1.6. To submit for credit any academic work containing a purported statement of fact or reference to a source, which has been concocted.
- 4.2. It shall be an offence for a student for knowingly:
- 4.2.1. To forge or in any other way alter or falsify any academic record, such as, examination admit card, transcript, certificate, testimonial, admission form, payment book etc. provided by the University or to utter, circulate or make use of any such forged, altered or falsified record, whether the record be in print or in electronic form, even if the changes were made by somebody else.
 - 4.2.2. To engage in any form of cheating, academic dishonesty or misconduct, fraud or misrepresentation not herein otherwise described, in order to obtain academic credit or other academic advantage of any kind.

5. EXAMINATION OFFENCES

The following unfair means adopted by any student in the examination hall will be treated as Examination offences as per opinion/reporting of the Invigilator-on-duty inside the in the examination hall or of any Examiner checking the answer script:

- a. possessing incriminating chits, papers, books, electronic machineries, etc. during the examination period;
- b. copying or attempting to copy from the chits, papers, books, script of another examinee or electronic machineries;
- c. writing and copying or attempting to copy from the writing on the wall, black board or white board, floor, body, hand or hands or limbs, palm, desk, bench, calculator clothes, scale, or from any other place/material available in the examination hall;
- d. communicating verbally or exchanging or supplying with fellow examinees any relevant material relating to the examination of the day;
- e. collecting or attempting to collect from the outside any chits, papers, books or any other materials relating to the answers of the questions;
- f. use of cell-phone or any other unauthorized electronic code, sign, symbol for helping to solve the problem or answering the question;
- g. copying from the writing on the Admit Card;
- h. appearing at the examination with the Admit Card of others or fake Admit Card;
- i. arrogant behavior or use of insolent or indecent or abusive language to the invigilators or any other persons or person in the examination hall;
- j. influencing or attempting to influence any other examinee(s) or person(s) involved in the examination mechanism;
- k. refusing to hand over any incriminating or objectionable papers or materials, or throwing away or washing out from any part of the body or removing or swallowing them;

- l. writing on the question and copying or attempting to copy or exchanging the written question paper with other examinee;
- m. writing of an answer script in an unauthorized place.
- n. changing the roll number for taking undue advantage;
- o. changing or substituting the cover page or inner page of the answer script or adding additional page(s) to the answer script bring from the outside;
- p. having no signature of the invigilator on the answer script and/or additional pages taken or manipulating the date of the signature used previously with an intent to update the signature;
- q. impeding or creating obstruction or disturbance in the smooth conduction of the examination, or preventing others from appearing at the examination or provoke others into leaving the examination hall;
- r. having hand writing of more than one examinees in a single answer script;
- s. taking seat intentionally in a wrong place other than his normal place and refusing to move from that place;
- t. threatening or assaulting or attempting to assault the invigilators or any person concerned with the examination either inside or outside the examination hall;
- u. appearing at the examination through impersonation;
- v. damaging furniture/gadgets/vehicles etc. in the examination hall/premises or setting fire or attempting to set fire on the valuable settings in the examination hall/premises of the University;
- w. smoking inside the Examination Hall.
- x. making false pleas of illness/accidents/hospitalization/pregnancy.
- y. making false claims of death/illness of parent/relatives.

6. CONDUCT OFFENCES

- 6.1. The following offences shall be deemed to be offences under this Regulation, when committed by a student of Green University of Bangladesh, provided that such conduct:
 - a. Has not been dealt with as failure to meet standards of professional conduct as required by a division or faculty; and
 - b. Is not specifically assigned to the jurisdiction of Green University of Bangladesh, as in the case of offences described in the section on Academic Offences, or to another disciplinary body within Green University of Bangladesh, as in the case of sexual harassment.
- 6.2. Harassing another person. This includes, but is not limited to placing another person in fear of his or her personal safety through words or actions directed at that person, or interfering with the working, learning or living environment of the person.
- 6.3. Assaulting or physically abusing, threatening or endangering the health or safety of another person

7. PERSONAL OFFENCES

- 7.1. No student shall assault another person sexually or threaten any other person with sexual assault.

- 7.2. No student shall otherwise assault another person, threaten or physically abuse any other person or knowingly cause any other person to fear physically abuse or hurt or damage.
- 7.3. No student shall knowingly create a condition that unnecessarily endangers the health or safety of another person. For example, violation of any safety practices or negligence that might cause injury or death to any person or creating excessive noise, disturbing the peace.
- 7.4. No student shall threaten other person with his/her property damage, or knowingly cause any other person to fear for his/her property damage.
- 7.5. No student shall participate in hazing any action or situation that recklessly or intentionally endangers the health, safety or welfare of an individual for the purpose of initiation, admission into or affiliation with any organization at the university. Hazing includes any abuse of a mental or physical nature, forced consumption of any food, liquor, drugs, or substances, or any forced physical activity that could adversely affect the health or safety of the individual. Hazing also includes any activity that would subject the individual to embarrassment or humiliation the willingness of participant in such activity notwithstanding.
- 7.6. No student shall engage in a course of vexatious conduct that is directed at one or more specific individuals. And that is based on the race, ancestry place of origin, color, ethnic origin, religion, citizenship, creed, age, marital status, handicap, receipt of public assistance, or record of offence of that individual or those individuals, and that is known to be welcome, and that exceeds the bounds of freedom of expression or academic freedom as these are understood in Green University of Bangladesh's policies and accepted practices, including but not restricted to, those explicitly adopted.
- 7.7. No student shall cause another person or persons to fear for their safety or the safety of another person known to them while on the premises of Green University of Bangladesh, or in the course of activities sponsored by Green University of Bangladesh.
- 7.8. No student shall cause another person or persons to be impeded in exercising the freedom to participate in the programs of Green University of Bangladesh and in activities in or on Green University of Bangladesh, knowing that their conduct cause such fear. The conduct mentioned in this subsection consists of:
 - 7.8.1. repeatedly following from place to place the other person or anyone known to them;
 - 7.8.2. repeatedly and persistently communicating with either directly or indirectly, the other person or anyone known to them;
 - 7.8.3. besetting or repeatedly watching the dwelling-house, or place where the other person or anyone known to them, resides, works, carries on business or happens to be; or
 - 7.8.4. engaging in threatening conduct directed at the other person or any member of the family, friends or colleagues of the other person.

8. OFFENCES INVOLVING PROPERTY

- 8.1. No student shall knowingly take, destroy, or damage the premises of Green University of Bangladesh.
- 8.2. No student shall knowingly take, destroy, or damage any physical property that is not his/her own.
- 8.3. No student shall destroy or damage information or intellectual property belonging to Green University of Bangladesh or to any of its members.
- 8.4. No student, in any manner whatsoever, shall knowingly deface the inside or outside of any building of Green University of Bangladesh.
- 8.5. No student, knowing the effects or property to have been appropriated without authorization, shall possess effects of property of Green University of Bangladesh.
- 8.6. No student, knowing the effects or property to have been appropriated without authorization, shall possess effects of property that is not his/her own.
- 8.7. No student shall knowingly create a condition that unnecessarily endangers or threatens destruction of the property of Green University of Bangladesh or any of its members.
- 8.8. No student or group of students may use the name of Green University of Bangladesh or any unit of it in any form of printing (including letterheads) without approval from competent authority of Green University of Bangladesh.

9. MISCELLANEOUS OFFENCES

- 9.1. Willful insubordination or disobedience, whether alone or in combination with others, to any lawful or reasonable order of superior.
- 9.2. Theft, fraud, or dishonesty in connection with the business or property.
- 9.3. Riotous or disorderly behavior or neglect of work.
- 9.4. Habitual negligence or neglect of work.
- 9.5. Resorting to strike or 'go slow' or inciting others to resort to strike or 'go slow'.
- 9.6. Falsifying, tampering with, damaging or causing loss of official records.
- 9.7. Inciting other students to refrain from attending classes or examination.
- 9.8. Breach of any law or rule or regulation of the university.
- 9.9. Breach of any law of the land.

10. PARTIES TO OFFENCES

- 10.1. Every member is as party to an offence under this Regulation who knowingly:
 - 10.1.1. actually commits it;
 - 10.1.2. does or abets to do anything for the purpose of aiding or assisting another member to commit the offence;
 - 10.1.3. does or abets to do anything for the purpose of aiding or assisting any other person who, if that person were a member, would have committed the offence;
 - 10.1.4. abets, counsels, procures or conspires with another member to commit or be a party to an offence; or
 - 10.1.5. abets, counsels, procures or conspires with any other person who, if that person were a member, would have committed or have been a party to the offence.
- 10.2. Every party to an offence under this Regulation is liable upon admission of the commission thereof, or upon conviction, as the case may be, to the sanctions applicable to that offence.
- 10.3. Every student who, has an intent to commit an offence under this Regulation, does or omits to do anything for the purpose of carrying out that intention (other than mere preparation to commit the offence) is guilty of an attempt to commit the offence and liable upon conviction to the same sanctions as if he or she had committed the offence.
- 10.4. When a group is found guilty of an offence under this Regulation, the student or students of Green University, who directed, authorized or participated in the commission of the offence is party to and guilty of the offence and is liable upon conviction to the sanctions provided for the offence.
- 10.5. Providing, knowing or unknowingly, false information to university officials or the Disciplinary Committee.
- 10.6. A graduate of Green University of Bangladesh may be charged with any of the above offence committed intentionally while he or she was an active student.

11. DISCIPLINARY SANCTIONS FOR VIOLATIONS

- 11.1. Academic Dishonesty:
 - 11.1.1. The faculty Members will have initial jurisdiction of academic offences. The concerned faculty member can organize a hearing of a case and take up the following measures:
 - a. A failing Grade may be assigned to the student committing the offence;
 - b. A failing Grade may be assigned to the student connected with the offence;
 - 11.1.2. If the case is not solvable in the above procedure, it can be referred to the Chairperson of the concerned Department or to the Dean of the

concerned Faculty or if necessary to the Disciplinary Committee of Green University of Bangladesh.

- 11.1.3. If the student does not agree to or accept responsibility for the violation, the case can be referred to the concerned Chairperson of the Department and then to the concerned Dean of the Faculty and finally to the Disciplinary Committee, provided that a written complaint is given by the Faculty Member.
 - 11.1.4. A Faculty Member, if he/she wishes, may forward a written complaint to the concerned Chairperson of the Department.
- 11.2. Disciplinary Sanctions for Examination Offences:
- 11.2.1. If a student commits or is connected with any examination offence, the invigilator may assign him/her a failing grade for the class test, quiz, report examination or for that course. Depending upon gravity of the offence, he/she may also recommend further actions to the Chairperson of Department or to the Dean of the Faculty or to the Disciplinary Committee.
- 11.3. Sanctions for all offences and for violation of Academic, Examination and other Regulations: The range of official sanctions that may be recommended by the Disciplinary Committee for the Violation of the Regulations can comprise the following sanctions:
- 11.3.1. Giving a Notice: further violation may lead to serve measures.
 - 11.3.2. Disciplinary Probation: assigned for a specific period of time and removes a student from good disciplinary standing. It can affect qualification from some awards, prizes or student's scholarship.
 - 11.3.3. Loss of Privilege: withdrawal of privileges, use of services or participation in an activity for a specific period of time consistent with the offense committed and the rehabilitation of the student. This sanction may be separately imposed or additionally imposed with other sanctions.
 - 11.3.4. Restitution: requires a student to pay for the damage or misappropriation of the University property or the property of the members or visitors to the university. This restitution can be made in addition to other charges.
 - 11.3.5. Disciplinary Suspension: withdrawals of the student by the decision of the Disciplinary Committee of the university from the privilege of registration, class attendance, use of university facilities and participation in the university activities for the period of time. In case of the student being in the middle of the semester he/she may be given a permission to complete the semester. Disciplinary Suspension is recorded in student's file.
 - 11.3.6. Disciplinary Expulsion: a permanent withdrawal by the decision of the Disciplinary Committee of the University of the Privilege of registration, class attendance, uses of university facilities and participation in the universities activities. Disciplinary Expulsion is recorded in student's transcript.
 - 11.3.7. Summary or Interim Suspension: requires making the student leave immediately. The student should not appear in the Universities Campus during the period of interim suspension. The Department Chairperson can recommend the decision to the Chairperson of the Disciplinary Committee.

12. DISCIPLINARY COMMITTEE

Any violation of Regulation of Students Conduct will initiate necessary disciplinary action. The juridical system is subject to the authorities of the Disciplinary Committee of Green University of Bangladesh. The Disciplinary Committee shall have the authority to make decisions on any disciplinary matter.

13. DISCIPLINARY PROCEDURE

- 13.1. In the event the university is of the opinion that a student has in any manner acted in breach of any of the Regulation of Students Code of Conduct and making himself/herself liable to the disciplinary action, the University shall issue him a notice to show cause as to why disciplinary action shall not be taken against him/her, setting down the charges against him and requiring him to reply to the show cause notice within five (5) days. The time of five (5) days to show cause may only be extended for exceptional circumstances upon the prayer of the student. Should the student fail to reply within the stipulated time, the University shall proceed against him *ex parte*(in absentia).
- 13.2. Pending disciplinary proceeding, the university may suspend the student if it is so considered in the interest of the university and other students. Such suspension shall not continue for longer than four(4) months, within which time the disciplinary proceedings shall be concluded. If the disciplinary proceedings cannot be concluded without the four(4) months time as aforesaid due to dilatory tactics adopted by the student concerned, the suspension may be extended till such time as the conclusion of the disciplinary proceedings.
- 13.3. If it appears to the university that the reply, if any, given by the student is not satisfactory, the University shall constitute an inquiry committee consisting of three (3) teachers of the University who shall take a personal hearing of the student. The inquiry committee so constituted by the University shall notify the student to appear before it for a hearing within three (3) days from the date of receipt of the notice by the student. In such a hearing, the student shall have the right to defend himself/herself and adduce evidence in his favor, examine the records, if any and cross examine the witness, if any produced by the University. The student shall be present throughout the proceedings, except for exceptional circumstances his/her presence is excused upon his prayer, and in such an event the student concerned shall not have the right to raise any objection about the hearing on the ground of his/her absence at his/her request.
- 13.4. The inquiry committee shall submit its report, giving its findings and recommendations to the University as soon as possible upon conclusion of the hearing. Provided, however that the recommendations of the inquiry committee shall not be the bindings on the University who shall be free to take any decision against the student based on the findings of the inquiry committee.
- 13.5. The University shall communicate its decision to the student concerned by registered post to his/her address as recorded with the University, which shall be the conclusive evidence of the communication of the decision. The University shall also put a copy of the decision in the notice board of the university. Thereupon, the

student shall have no right to raise any objection against the decision on the ground of non-communication.

13.6. The student shall have the right of appeal against the decision of the University to the Vice-Chancellor of Green University of Bangladesh. Such an appeal shall be filed within fifteen (15) days from the date of the receipt of the decision of the University by the concerned student.

14. APPEALS

The student has the right to appeal for a review of the penalties to the Vice-Chancellor of Green University of Bangladesh. The Vice-Chancellor after being satisfied that a due process of investigation has been carried out, may decide to review the penalties or may refer the matter to the Board of Trustees (BoT), where a final decision on the review shall be reached.