



Green University of Bangladesh

Purbachal American City, Kanchan, Rupganj, Narayanganj

Website: www.green.edu.bd

Photos of

Student &

Guardian

Hostel Accommodation Application Form

Name of Student : Student ID.....

Program : Dept: Batch:

Contact Number : E-mail ID : Blood Group:.....

Religion : Nationality

Father's Name : Mother's Name:

Permanent Address:

Present Address :

Name of Local Guardian with Address:

..... Relation: Cell No:

Required documents: Student's NID/Birth Certificate and NID of student's Father/Mother

Declaration of the guardian:

I, on behalf of my ward do hereby agree to abide by all rules and regulations of Green University student's hostel

Declaration of the Student:

I, do hereby declare and solely affirm that I shall as a resident of Green University hostel abide by all laws, rules, norms and instructions. Any breach of conduct on my part will result in the cancellation of my accommodation at the Hostel

Signature of the Guardian

Cell No:

Signature of the Student

Cell No

For Office Use Only

New Applicant

Continuing Resident

Check-in Date:

Total Payment : Tk..... Receipt No / Bank Draft No: Payment Date:

Hostel Number: Room Number: Seat Number:

Seal and Signature of the authority

CODE OF CONDUCT FOR HOSTELLERS: DO'S & DON'TS

Do's	Don'ts
Maintain discipline inside and outside the Hostel and University Premises.	Do not use / bring any personal vehicles to the hostel premises.
Keep your University Identity Card always with you.	Do not meddle with lock and key. Students are advised to get duplicate keys made with the permission of the concerned hostel authority to guard against loss of keys.
Show your Identity Card to security personnel or any other authorities of Hostel / University as and when demanded.	Do not play or create disturbance in the corridors.
Lock your room always, even when going out for short durations for security reasons.	Do not involve / get involved in any un-lawful activity, violate any rules and regulations of the Hostel and University leading to un-becoming of a student. Ragging and bullying are totally prohibited, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, is liable to be punished. Based on the nature and gravity of the incident, it may lead to suspension/expulsion from the hostel and also from the university.
Keep your rooms tidy, neat and clean at all times.	Do not hang your clothes other than in the designated place.
Dress appropriately when you are in hostel premises.	Do not hire services of housekeeping staff for personal work even on payment basis. However, in a few exceptional cases like illness, student can avail the same with the permission of the concerned hostel authority.
Lodge a complaint to the respective Warden for any maintenance work.	Do not bring extra furniture and / or fixture into the room except with the permission of the concerned hostel authority.
Share your problem(s) individually with the authorities.	Do not steal, cheat or spread rumors.
Take special care of your mobiles and give your number to only authorized persons.	Never use things without the permission of the owner (fellow hosteller).
Keep your valuables and cash under lock.	Do not waste food and do not cook in your rooms.
Save electricity and water.	Do not enter into the kitchen.
Switch off the fans and lights whenever you leave hostel room.	Do not bring outside food to the hostels. However, food items brought by parents guardians/authorized visitors are permitted.
Students can keep their own personal Laptops at their own risk by making an entry about Laptop details in the register book available with the concerned hostel authority. However, hostel authorities will not be responsible for any theft or damage of the same.	Do not use sound system with speakers, or any other type of electrical and electronic appliances / gadgets in the hostel premises. However, a few items found to be essential can be permitted provided: - permission is obtained from the concerned hostel authority, and - fellow hostellers do not complain/object.
Use the laptop for academic requirements only, failing which the hostel authority may initiate disciplinary action.	Do not download / screen / circulate any pirated/restricted/pornographic/unlicensed movies or video clips in your computers inside the hostel rooms, common areas and the University campus. Any violation will be dealt very severely, including expulsion from the hostels.
Inform your absence for a particular meal to the concerned person to avoid wastage of food.	Do not use individual heaters, coils and iron boxes or any other heating / cooking electrical gadgets in the room.

Student's Name with Signature

Date: